

Terms of Reference: Broadford Community Woodland Community Liaison Group

About Broadford Community Woodland

Broadford Community Woodland is owned by Broadford & Strath Community Company (BSCC) on behalf of the community. Situated on the edge of Broadford village it comprises c. 30ha of conifer plantation and with open habitats. Approx 19ha was acquired in 2011 from Forestry Land Scotland, and the remainder (formerly 'Broadford North Wood') acquired in 2026 from Highlands & Islands Enterprise (HIE) with support from HIE and the Scottish Land Fund.

BSCC has been working with the local community to develop the woodland to benefit people and the environment. The vision is to transform it from inaccessible monoculture plantation to thriving native woodland that will support well-being, learning and enterprise. Continued community involvement in the project will be fundamental to achieving this aim.

Community Liaison Group (CLG)

1 Purpose

- To involve the local community in shaping and delivering the project to develop and manage the woodland

2 Roles and responsibilities

- Contribute to the project through consultation and discussion
- Act as a sounding board for BSCC project team
- Support engagement with the wider community
- Act as advocate for the project

3 Membership

- A cross-section of community volunteers and organisation representatives from the Broadford and Strath Community Council area.
- Representation will be limited to one member per organisation.
- Members do not require specific skills or experience though knowledge of forestry, environment and community development is welcome. All Members should have an interest in community woodlands and a willingness to contribute.
- Consideration will be given to groups with Protected Characteristics and those that might not otherwise have their voices heard.
- The CLG will also include at least one BSCC Director.

4 Anticipated time commitment

- Meeting approx every 2 months, in person or online.
- Review of documents by email from time to time, as required.
- Attending events and activities from time to time, where possible.

5 Procedures

- Membership is on a voluntary basis (i.e. unpaid).
- Each meeting will be minuted, with minutes circulated to the group and BSCC Directors.

- Any conflicts of interest will be declared and minuted at the start of each meeting.
- Any confidential matters must be brought to the attention of BSCC Directors, to be dealt with by the board.
- Any external communications must be reviewed and authorised by BSCC Directors.
- Expenses are not anticipated; any expenses incurred must be authorised by BSCC Directors.
- Personal data will be processed in compliance with GDPR. More details can be found at <https://www.gov.uk/government/publications/guide-to-the-general-data-protection-regulation>

6 Conduct

The CLG is accountable to the wider community for ensuring that the project reflects collective expectations. The CLG will achieve this through applying the following principles:

- Be clear and open when their individual roles or interests are in conflict or perceived to be in conflict.
- Treat everyone with dignity, courtesy, and respect.
- Actively promote equality of access and opportunity.

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