

Minutes of

THE BROADFORD AND STRATH COMMUNITY COMPANY

held on Monday 4 December 2017 at 6 pm, Committee Room, Broadford Village Hall

1. **Present:** Malcolm Henry (MH) (Campsite PM), Neil Hope, Norma Morrison (Strengthening Communities PO), Hermione Lamond, Adele Beck, Alison McLennan, Malcolm Smith (MS) Trish Rogers (Minutes), Shirley Grant (Forest School PO).

2. **Apologies:** Jeff Geary (Treasurer), Nicholas Kelly (Greener Broadford PO), Anne O'Lone, Alistair McPherson (Chair), Janet Ullman (Greener Broadford PO)

3. **MINUTES OF LAST MEETING** Accepted. Proposed Neil, Seconded Malcolm S.

4. **REVIEW OF NEW MEMBERS**

None

5. **CAMPSITE AND EVENT SPACE** (Malcolm H PO)

Civil Works

- Kerbing and tarring of the access road and footpath are complete.
- Installation of water pipes and power cables is complete (apart from the main supply cable).
- The car parking area to the west of the Wardens' Office has been formed.

A meeting with MGL is scheduled for 6th December 2017 at which the QS will seek confirmation that the works will be completed as specified and definitive completion dates for specific items.

Building Works

- The steel roof covering and some of the window frames have been installed on the Service Building and Maintenance Shed.
- The structural frame of the Wardens' Office is c.90% complete.

The QS will request a revised programme from Robert at the meeting on 6th December.

Cubicle colours to be decided by mid January.

Landscape Works Contract

A site meeting with Ben Taylor to be held 18th December. Ben will then provide a revised planting schedule that takes account of the as-built landscape – Adele to review.

Electricity Supply

Wayleaves to be completed.

SSE is the Meter Operator Provider and Green Energy is the electricity supplier.

Water Supply

Water connection paid.

Connection to the mains hopefully to be complete before Christmas.

Telephone

Ducts have been installed for the incoming BT cable. No date yet for installation by BT.

Financial Management

Payment of invoices appears to be working well.

Marketing Materials

Lumberjack Digital has produced a first draft of the website structure and navigation.

Also focusing on designing and specifying the signs so that quotes can be obtained from suppliers. An order would have to be placed in January to ensure that the signs are delivered by the beginning of March.

Administration Systems

It is proposed that a Google account be created for the business in January so that administration systems can be established in plenty of time.

Recruitment

It is proposed that the posts of senior and deputy warden are advertised in January for recruitment in February, with start dates sometime in March.

Mark Hilton, Capital Manager for the Big Lottery Fund, visited the site in December and was happy with progress.



6. ASPIRING COMMUNITIES (Shirley Grant PO)

Forest School Project Update

Expert Support Tender :

Six Invitation to Quotes were sent out and four quotes received. Abriachan were appointed using a scoring matrix designed using the Scottish Government procurement guidelines and reflecting the content of the ITQ. It was noted that excellent quotes were received.

The Directors accepted and approved the engagement of Abriachan's services.

Progress to Date

This stage of the project is about talking to lots of interested parties, so far West Highland College, Broadford Primary School, Broadford Parent Council, John Finlayson (Councillor), with more meetings planned.

There will be a community consultation on the 19th / 20th January.

7. BROADFORD/KYLE PATH

A successful initial meeting, instigated by Andy Neison and the possibility of funding from the Transport Scotland's Low Carbon Fund, it was decided to form a working group (under the umbrella of BSCC) to progress the project.

It was decided not enough time to apply to the Low Carbon Fund.

Next steps for the group:

Looking at potential routes, land ownership, partners and funds available.

Next meeting is on Monday 11 December at 6.30pm in Broadford Village Hall.

The BSCC Directors agreed for the working group to be under the umbrella of BSCC with Adele Beck being the Director currently involved.

8. GREENER BROADFORD

School Tree planting afternoon on Wednesday 29 November. Children from Broadford Primary School enjoyed the tree planting on what was a very cold day. The walk to the allotments emphasised the need for the new path. Excellent help from the Portree High School group.

Community Tree planting. There was a good turnout and 200 trees were planted with a number of volunteers coming forward.

Christmas Trees Cut your own tree will be on Saturday 9 December from 10 am. Mincepies and mulled wine will be available. The trees around the village will be put up on 5th December.

Lottery Fund grant application for the growers' hub is in and should hear by 12th December.

Climate Change Fund next stage application for further funding is in and should hear in February.

9. TREASURER'S REPORT

The Treasurer gave an update.

Reserve's Policy to be discussed by Directors.

10. COMMUNITY

The Community Council are organising the **Christmas Tree Light** up (BSCC to cut and decorate the trees).

Thanks give to the Community Council for arranging a grant from the Skye and Lochalsh Housing Association and Compass for path and drainage work in the Community Garden.

Forest Plan for Kinloch Hills and Broadford.

Many of the existing trees will need to be cut in the next five years. This is an opportunity to change the planting system and put in a wider variety of trees, particularly at the fringes around the campsite.

Directors attended the recent Forestry Consultation and a letter is to be drafted by Adele Beck with changes BSCC would like to see.



11. AOB

Strath Leisure (Trading Arm of BSCC) written resolution was agreed and signed by Directors.

New Directors Barbara Williams and Trish Rogers were welcomed as new directors. They will be formally adopted at the AGM in March.

12. DATE OF NEXT MEETINGS

DIRECTORS' MEETINGS

Monday 15 January 2018 6pm Broadford Village Hall

Monday 12 February 2018 6pm Broadford Village Hall

AGM

Monday 5 March 2018 7.30pm Broadford Village Hall

