**Broadford and Strath Community Company**

**Terms of Reference**

***Skye Cycle Way Working Group***

**Membership:**

* Directors
* Members
* Local people
* Local organisations
* Partner agencies
* An individual with a passion and particular interest in the subject should take the lead role in a working group (and co-ordinate activity). The Cycle Path working group should always have Broadford and Strath Community Company Director involvement.

**Responsibilities:**

* Develop project as agreed by the board of the Directors.
* Explore the feasibility of the Cycle Path project.
* Consult all stakeholders including the wider community.
* Identify and liase with partners.
* Co-ordinate their work with other working groups.

**Reporting Procedure:**

* Report directly to the full board of Directors
* Report to each Broadford and Strath Community Company monthly meeting (written if not in person)
* Send minutes to all Broadford and Strath Community Company Directors after each meeting.
* Will seek Broadford and Strath Community Company board approval for all expenditure unless authorised by the Chair and Treasure for urgent matters.
* Will bring any confidential matter to the attention of the board of Directors to be dealt with by the board.
* Funding applications must be reported to the full board of Directors before submission unless authorised by the Chair / Treasurer for urgent matters.